

Hall County Library System  
Board of Trustees  
July 19, 2016  
Gainesville Library – 5:00pm  
Minutes

**Present:**

Mark Pettitt, Chair  
Kathy Gailey  
Leslie Jarchow  
Raleigh Merchant  
Cathryn Smith  
Julie Walls  
Amy White  
Kathy Cooper, Ex-Officio  
Rachel Hendrix, TAB

**Absent:**

Leslie Frierson  
Andy Henderson  
Nancy Sulhoff

**Others Present:**

Lisa MacKinney, Director  
Lydia Hahne, Business Manager  
Gabriele Koecher, Staff Council Representative

Chairman Mark Pettitt called the meeting to order at 5:00pm with a quorum.

The minutes of the April 26, 2016 library meeting and the minutes of the June 14, 2016 executive committee meeting were reviewed. Raleigh Merchant made a motion to approve the minutes of each meeting. Kathy Gailey seconded the motion. The motion was unanimously approved.

Lisa MacKinney reviewed the June 2016 preliminary financial report. Raleigh Merchant made a motion to approve the preliminary financial report as it was presented. Leslie Jarchow seconded the motion. The motion was unanimously approved.

Lisa MacKinney requested authorization to reallocate \$2,000 from the FY2016 telecommunications budget to the FY2016 supply budget and if necessary, to reallocate \$500 from the FY2016 telecommunications budget to the postage budget for the purpose of aligning actual expenditures to the budget. Kathy Gailey made a motion to approve the reallocations. Raleigh Merchant seconded the motion. The motion was unanimously approved.

Lisa MacKinney presented the FY2017 proposed budget for approval. Leslie Jarchow made a motion to approve the budget as presented. Kathy Gailey seconded the motion. The motion was unanimously approved.

Lisa MacKinney reviewed the circulation and statistical reports through June 2016.

Lisa MacKinney reviewed the Director's Activity report and the Branch reports.

Lisa MacKinney reviewed the activities of the Friends of the Library. The Friends' held a Mystery Dinner Theater in April and raised approximately \$4,000 for Friends. A Minecraft fundraiser was held on July 15, 2016 at the Gainesville and Spout Springs libraries. The 2016 book sales has been scheduled for September 17-18, 2016.

Lisa MacKinney informed the Board about a news article about the library published in the *Gainesville Times*. A copy of the article was included in the board packet.

Lisa MacKinney reviewed the upcoming Strategic Planning process. A community planning retreat is scheduled for August 27. All board members are invited to attend.

Lisa MacKinney informed the Board that the library received a grant from ZF to host a STEM Camp.

Lisa MacKinney presented the Board with the FY2017 Signatory Authority Form which would allow her authority for all contracts and documents. Kathy Gailey made a motion to approve the FY2017 Signatory Authority. Julie Walls seconded the motion. The motion was unanimously approved.

Lisa MacKinney gave an update on the Gainesville library renovation project. The renovation is currently fourth on the state construction list.

Lisa MacKinney presented a list of surplus equipment for approval to dispose. Kathy Gailey made a motion to approve the list of surplus equipment. Leslie Jarchow seconded the motion. The motion was unanimously approved.

Lisa MacKinney distributed an updated board contact list.

Lisa MacKinney presented a revision to the Use of Meeting Rooms policy. The revision included adding the statement "Meetings scheduled by non-library groups must be held inside meeting rooms and cannot be held in public library areas". Leslie Jarchow made a motion to approve the revision. Raleigh Merchant seconded the motion. The motion was unanimously approved.

With no further business to discuss, Chairman Mark Pettitt adjourned the meeting at 6:40pm.

Respectfully Submitted,

Mark Pettitt  
Library Board Chairman

OMP/lh