

Hall County Library System
Personnel Committee
May 11, 2020 – 4:00pm
Virtual Meeting

Present: Leslie Jarchow – Chair
Jamie Lovett
Maryellen Cosgrove
Cathryn Smith

Others: Lydia Hahne – Business Manager

Chair Leslie Jarchow called the meeting to order at 4:00pm with a quorum. The purpose of the meeting was to conduct Director Lisa MacKinney's annual performance review.

The Committee decided to use the previous year's annual review format. The Committee discussed a list of review questions. The Committee assigned a rating of 5 (exceptional), 4 (exceeds expectations), 3 (meets expectations), 2 (needs improvement), or 1 (unacceptable) as it pertained to the Director. The Committee also applied applicable comments in the review.

Chair Leslie Jarchow informed the Committee that she would type up the review and send it the Committee for review and approval. Upon approval of the review, Chair Jarchow will meet with Lisa MacKinney to discuss her review. The Committee will inform the Library Board of their review at its next scheduled board meeting.

With no further business to discuss, Chair Jarchow adjourned the meeting at 5:00pm.

Respectfully Submitted,

Leslie Jarchow
Secretary

LJ/lh