

Hall County Library System
Board of Trustees November 16, 2020 Minutes
Gainesville Library/Teleconference
6:00pm

Present:

Leslie Jarchow, Chair
Mary Ellen Cosgrove
Taylor Ewing
Killian Edwards
Madison Gee
Cathryn Smith
Mollie Stowe
Amy White
Jamie Lovett

Absent:

Kathy Cooper, Ex-Officio
Gary Hulion

Others Present:

Lisa MacKinney, Library Director
Heather Glenn, Administrative Assistant
Mason Patton, IT Staff

Chair Leslie Jarchow called the meeting at 6:00pm with a quorum.

Chair Jarchow entertained a motion to approve the agenda for the November 16, 2020 library board meeting. Mollie Stowe made the motion. Madison Gee seconded the motion. The motion was unanimously approved.

The board reviewed the minutes for the August 24, 2020 library board meeting. Chair Jarchow entertained a motion to approve the minutes. Cathryn Smith made the motion. Mollie Stowe seconded the motion. The motion was unanimously approved.

Director Lisa MacKinney reviewed the October 2020 financial report. She indicated the audit was finished on September 17, 2020 and a draft of the audit documents are ready for review.

Director MacKinney presented the Director's Report. Due to COVID-19 there was an increase in electronic product usage. The library's meeting room usage was up due to early voting.

Director MacKinney gave an update on the Gainesville renovation. Lisa MacKinney stated signage and shelving are primarily complete with only some mistakes to be corrected. She stated books drops are installed in the back covered parking deck and the front stair case is finished. Lisa MacKinney stated that the library completed one book club event with the partnership of NGHS. The library is currently working on a MOU and waiting further direction from PINES on partnership logistics.

Director MacKinney gave an update on COVID-19. She indicated staff will evaluate services levels through each phase of the pandemic plan and with the guidance of the County. Lisa MacKinney stated that she hopes to implement some changes such as Friday hours will change to Saturday schedule with curbside from 9-10 only and open to public from 10-4 both days. Also, the north branches will open at 10am

instead of noon on Mondays and Thursdays. These changes will depend on community COVID spread and library staffing levels remaining stable. Lisa MacKinney stated in March the library system would like to offer in person programs, again as community circumstances allow. MacKinney asked the board to make wearing a mask to all programs mandatory with some flexibility allowed for very young children and those with special needs. Cathryn Smith made a motion making wearing a mask mandatory to attend any programs offered through the library.

Director MacKinney presented a policy revision, Emergency Bereavement Leave, for board approval. Chair Jarchow entertained a motion to approve the revision. Amy White made the motion. Mollie Stowe seconded the motion. The motion was unanimously approved.

Director MacKinney presented to the board a Maintenance of Effort Waiver for approval. Madison Gee motion to authorize Leslie Jarchow as Board Chair to sign and submit the recommended request for a FY21 Maintenance of Effort Waiver to Georgia Public Library Service. Cathryn Smith seconded the motion. The motion was unanimously approved.

The next meeting is scheduled for February 22, 2021 at 6pm.

With no further business to discuss, Chair Jarchow entertained a motion to adjourn. Madison Gee made the motion. Cathryn Smith seconded the motion. The motion was unanimously approved. Chair Jarchow adjourned the meeting at 6:30pm.

Respectfully Submitted,

Leslie Jarchow, Chair

LJ/hg